

PUBLIC ART NORWAY: FUNDING AND ASSISTANCE FOR PUBLIC ART PROJECTS – LOCAL COMMUNITIES PROGRAMME

Objectives

Public Art Norway's programme to provide funding and production assistance for art projects in local communities is intended to stimulate the production and mediation of public art projects and contribute to the development of public art both locally and regionally.

Application deadline: Midnight on 1 February 2020

WHO CAN APPLY?

Applications for project funding and assistance can be made by:

- **Artists and curators**
- **Civil society actors**
- **Municipalities and counties**

Individuals and organizations within the arts sector, civil society and local and regional authorities are eligible to apply either individually or jointly for funding for public art projects.

Institutions and organizations whose core running costs are subsidized by the Norwegian government are not eligible to apply for funding from Public Art Norway.

CALL FOR APPLICATIONS 2020 In 2020, Public Art Norway will allocate funding totalling NOK 10 million to public art projects in local communities.

Grants from Public Art Norway are intended to support measures to boost the production of art in local communities throughout Norway. Accordingly, we are looking for projects that, among other things:

- shed light on the relationship between art and the public and use public space as an arena for discussion and debate;
- stimulate the development of new forms of collaboration between organizations that can provide opportunities for art and the people who create it;
- investigate the tensions between aesthetics, ethics and context;
- increase cooperation across professions and disciplines, and across national borders; and
- promote the development of artistic practices linked to urban and local development.

WHO IS ELIGIBLE FOR FUNDING?

We consider funding applications for:

- the production of a public art projects; and

- preparatory work for the production of public art projects (preparatory projects).

In addition to applying for funding, you may also apply for production assistance, which means that Public Art Norway will work closely with you on the production of your project and/or the development of your project and its method of production.

Public Art Norway also provides funding for interpretative and public education programmes. This funding is awarded through a separate, rolling application process. The application form will be added later.

What applications will be automatically rejected?

- We do not accept applications for projects that fall outside the scope of the programme.
- We do not award funding to projects that are already in progress, or to projects in receipt of funding from other state sources.

We do *not* award funding to cover:

- general running costs;
- deficits; or
- residency- or travel-related expenses.

As a general rule, Public Art Norway does not fund projects that are located exclusively abroad. For funding for such projects, please contact:

Office for Contemporary Art Norway OCA ([link](#)) and Norwegian Crafts ([link](#))

APPLICATION REQUIREMENTS

You must submit your application form via Public Art Norway's online application portal before the application deadline. Your application must comply with Public Art Norway's current requirements and guidelines. Applications that are received after the deadline or that fall outside the scope of the funding programme will be rejected.

Your application must include:

- the name(s) of the person(s) responsible for the planning, financial management and implementation of the project;
- a project description, including information about its background, artistic content and objectives;
- a schedule with anticipated start and end dates; and
- a budget and funding plan, including the total amount that you are applying for from Public Art Norway.

Mandatory attachments:

- CVs for the project managers, the participating artist(s) and other participants; and
- visual materials, sketches, plans and other relevant reference materials.

Funding from other sources:

Artists, curators and civil society actors. At least 10 percent of the total costs of the project must be met from sources other than Public Arts Norway. Your own contributions in kind can be included in this amount.

THE APPLICATION FORM

Application forms and the call for applications will be available online for at least two (2) months prior to the application deadline. Study the text of the call for applications carefully before starting work on the application form.

We also recommend that you familiarize yourself with our supplementary provisions and Privacy Policy.

You can save your online application form at any time and return to it later. The first time you save your form, you will be asked to supply *the applicant's email address*. We will send an email to this address with a link for you to use whenever you want to return to your form to add something or make changes. Remember to save your form while you are working on it.

All documents you upload must be in the following formats: PNG, JPG or PDF. The maximum file size for each attachment is 10 MB.

You must submit your completed form before the application deadline. After you have submitted your application, you will receive an email acknowledgment.

Recommended web browsers

We recommend using one of the following browsers: Mac: Safari (version 6 or higher). PC: Internet Explorer (version 9 or higher).

Foreign applicants:

If you do not have a Norwegian social security number or a D-number, you must contact Public Art Norway at least 14 days before the application deadline.

WHAT DO WE PRIORITIZE IN THE DECISION-MAKING PROCESS?

When considering applications, we look in particular for high artistic quality; artistic, cultural and geographical diversity; and forms of production that involve a broad spectrum of collaborators and public groups. Other key factors are the relevance of the application to the text of the call for applications and the programme's objectives.

WHO WILL CONSIDER MY APPLICATION?

All applications are evaluated by an expert committee.

The members of the committee will be listed on Public Art Norway's website well before the application deadline. You can apply to have Public Art Norway collaborate with you as a

producer, co-producer or partner. The precise arrangements will be made with successful applicants on a case-by-case basis. Public Art Norway may impose a condition that the funding is ear-marked for specific aspects of the project.

DECISIONS

KORO shall inform applicants in writing of the decision.

RIGHT OF APPEAL

Only errors in case processing, legal application and factual basis may be appealed to the Ministry of Culture. The deadline for complaints is three weeks from the announcement of the decision. The complaint shall be sent to KORO.

IMPLEMENTATION

The municipality or county municipality that is granted funding and / or production assistance is responsible for the implementation of the project and decides how the project is organized. It is a requirement that the project is led by an professional art-project manager.

CONDITIONS AND GUIDANCE FOR OBTAINING PAYMENTS OF FUNDING

Payments to **artists, curators and civil society actors** are made in instalments. The first 80 percent of the funding is paid when the applicant enters into the funding contract. The remaining 20 percent is paid once Public Art Norway has approved the final report.

Lapse of funding offers – deadline for acceptance

The funding offer will lapse if it is not accepted within the deadline stated in the offer letter. We may agree to postpone this deadline, but you must submit any request for a postponement in writing. No funding will be awarded to applicants who have failed to submit final reports in relation to past projects.

Changes to your project

You must inform Public Art Norway of any material changes to your project (including changes to the budget or schedule). Public Art Norway reserves the right to withdraw the funding if the reasons for awarding it no longer apply.

Retention and repayment of funding

Public Art Norway has the right to retain funding and/or require that amounts previously paid out are repaid in the following circumstances: the funding has not been used for the envisaged purpose; the funding was awarded on the basis of incorrect information; or there has been some other material breach of the funding conditions.

Other conditions

You must publicize the fact that the project has been:

- funded by Public Art Norway;
- produced in collaboration with Public Art Norway; or
- produced by Public Art Norway.

A logo is available for download from koro.no

Public Art Norway assumes that funding recipients will pay artists and other suppliers in compliance with the relevant contracts, payment terms and recommended rates of pay. Information about such payments should be included in your budgets, reports and accounts. The artistic project manager should be paid at least the hourly rate agreed between artists' unions and the Ministry of Culture. For guidance about rates of pay, please refer to Public Art Norway's website.

FINAL REPORT

Public Art Norway is responsible for ensuring that public art projects are properly documented and archived. Materials submitted to Public Art Norway form the basis for knowledge development and research within the field of public art. Your report should include accounts showing that the funding has been used in accordance with the project description and the conditions set forth in the offer letter.

As funding recipient, you should submit your professional report, accounts and other documentation no later than three months after the end date for the project. You should set your end date long enough after the actual implementation of the project to allow yourself sufficient time to document all of your income and expenses. The final 20 percent of your funding will not be paid if your report is not submitted within the deadline.

Your report should describe how the project was implemented and must include accounts and documentation in the form of image files, sound files and similar materials. You should include links to media coverage where relevant. The materials we receive will be made available for art historical research.

Your accounts should show how the funding has been used, and should be organized to facilitate a comparison with your original budget. You must separately itemize all funding received from Public Art Norway and any funding received from other sources. You must keep receipts as you may be asked to produce them. If there is a discrepancy of more than 10 percent between the final accounts and the budget submitted with your funding application, you must include an explanatory comment.

Note that Public Art Norway has the right to attach special conditions when awarding funding.

Auditing

Grants of over NOK 200,000 will be audited. This does not apply to organizations that are audited by municipal or other public-sector auditing.

GUIDANCE FOR RECEIPT OF PAYMENT

All invoices and credit notes submitted to Norwegian state-owned enterprises, such as Public Art Norway, must be in the standard Norwegian e-commerce (EHF) file format. For more information about e-invoices and the EHF file format, please refer to anskaffelser.no.

Invoicing address:

Organization number: 992 462 744

Public Art Norway – KORO
Accounts Dept DFØ
PO Box 4746, Torgarden
7468 Trondheim
Norway

Guidance for artists, curators and civil society actors

- You will receive a funding allocation form. You should sign this and return it to Public Art Norway.
- You must send an e-invoice (in EHF format) to Public Art Norway for 80 percent of the total funding amount with a payment deadline of 30 days.
- The e-invoice must be marked with the project number and project name; see the information provided in the offer letter.
- Once you have submitted your final report and it has been approved by Public Art Norway, we will request you to submit your final invoice.
- This final e-invoice (in EHF format) for 20 percent of the total funding amount must be sent to Public Art Norway with a payment deadline of 30 days.
- Your final report must be submitted within three months after the stated end date for your project.

Alternatively:

If you do not already have an electronic invoicing system or if you have a system that cannot process invoices in EHF format, we recommend that you use an approved invoicing portal provider. This is an easy way of creating and sending invoices in the correct format. For more information about this, please refer to anskaffelser.no.

Questions

Questions concerning invoicing can be send to: post@koro.no

Other accounting-related questions can also be sent to: bs@koro.no and zk@koro.no Phone no.: +47 22 99 11 99

FORM FOR FINAL REPORT

An e-form for submitting a final report can be found at koro.no

GOVERNANCE DOCUMENTS

- Privacy Policy
- Guidelines for funding recipients

CONTACTS – WHO CAN HELP WITH WHAT?

Completing the application form: post@koro.no

Phone no.: +47 22 99 11 99

Help for Artists / curators:

Bo Krister Wallstrøm: bw@koro.no

Nora Nerdrum: ncn@koro.no

Help for Municipalities / county councils:

Truls Ramberg: tr@koro.no

Help for Others:

Anne Christine Schjetne: acs@koro.no